



August 23, 2017

To: Saddle Horse Advisors and Committee Members:

We are just upon the 2017 Canfield Fair. Enclosed you will find your stall assignments. All horses are in box stalls this year. Each club has been assigned tack space in the closest space available. If additional space is needed, we do have extra tack stalls available in the Tile Barn. **If you have youth who decide not to exhibit at the fair, please call by August 25. If a large number of stalls are turned in; then stalls will be reallocated to provide additional tack space. Each stall not turned in will result in a penalty of 1 box stall per stall in 2017. Any changes to assignments will be posted by Friday, August 25. Stalls may not be decorated until Saturday, August 26. All decorations are to be in place by Monday, August 28 at 5:00 pm**

Clubs with mini horses staying in the Junior Fair area may add a gate to the stall to convert to a smaller box stall. Please make sure the gate fits appropriately and is temporary. Stop by the Junior Fair Office to have the gate approved. Mini horses staying only Wednesday also place a temporary gate on the stalls for the day.

When assigning stalls, we have tried to rotate the clubs to allow for those who have been inside to be outside, etc. We also do our best to keep clubs as close as we can to their tack stalls. With the given numbers, the assignments end up as a jigsaw puzzle which needs to fit accordingly.

Do not move your animal into another stall without approval from the Manager of Junior Fair and from the committee. One box stall **must remain available** for use by the veterinarian at all times. This stall is located at the end of barn #13. As requests were read, please remember we can only work with the space available. Please be understanding.

We will try to accommodate clubs who have requested canopy locations. **Canopies will be permitted by approval only** and attempts will be made to assign them as close to stall assignments as possible. Canopies can be placed by your tack stalls in Barn #12 with approval. No canopies will be permitted on the West Side of the Tile Barn near the Pop Shop, or in front of the Black Smith area. Clubs who have requested canopy space and do not have a spot assigned may stop by the Junior Fair Office on Saturday 10:00 a.m. and we will try to assign a spot for your club located closest to your stalls. Please remember the rules - **ELECTRICAL APPLIANCES ARE TO BE USED ONLY IN APPROVED AREAS ONLY, and use will be limited in both canopy space and horse stall areas. Any electric needed in a canopy must be approved due to fire regulations.**

Please note that Saddle Horse activities continue throughout the fair. Schedules of Saddle Horse activities, additional saddle horse show & safety information will be available at the Junior Fair Office during Advisor Packet pick-up beginning on Sunday, and during check-in for youth on Monday p.m. and Tuesday. General schedules are available in the Junior Fair Book.

Please remember that the Front Box Stall Facility - Barn 11 does house a combination of animals, exhibitors, parents, advisors, and spectators. **Please be both patient and considerate.** If you have any problems or concerns, please contact either Ward Campbell or Bob Jarvis, Senior Fair Directors – Junior Fair; Kim Moff, Manager of Junior Fair; or Jane Malmsberry, Saddle Horse Committee. **Please do not approach the Canfield Fair Office or Maintenance.**

PRE-FAIR OPEN HOUSE: SATURDAY, AUGUST 26, 7:00 p.m. Invite your club members to the Pre-fair Open House. New members may wish to come and visit the area, stop by the Junior Fair Office to learn about check-in, ask questions about the Junior Fair Horse Show, etc.

IMPORTANT: SADDLE HORSE CLEAN UP: PLEASE NOTE - EACH CLUB IS RESPONSIBLE FOR CLEANING THEIR STALLS AFTER THE FAIR. STALLS MAY BE CLEANED BEGINNING TUESDAY, SEPTEMBER 5 THROUGH SATURDAY, SEPT. 9. ALL CLUBS ARE RESPONSIBLE FOR CLEANING THEIR ASSIGNED STALLS. EACH STALL NOT CLEANED WILL RESULT IN A \$20.00 FEE & A PENALTY OF 1 BOX STALL PER STALL NOT CLEANED. (STALLS SHOULD BE COMPLETELY STRIPPED.) MANURE SHOULD BE REMOVED TO THE CLOSEST MANURE PIT. ALSO, DURING THE FAIR AND DURING CLEAN-UP, MAKE SURE THAT ALL GARBAGE IS DISPOSED OF IN GARBAGE CANS AND NOT IN THE MANURE PIT. MANURE PITS NEED TO CONTAIN MANURE, STRAW, & SAWDUST ONLY! NO PAPER, CANS, PLASTIC, ETC...

SAWDUST FOR HORSES

Canfield Fair is providing sawdust for the Saddle Horse exhibitors. **DO NOT USE THIS SAWDUST FOR CLUB DECORATIONS.** It is only to be used in the stalls. Junior Saddle Horse will be placing sawdust in the stalls on Friday, August 25. We would like this sawdust to last as long as possible. If you prefer to bring your own sawdust, that is fine too. Stalls may be decorated beginning Saturday morning.

No additional sawdust will be provided by the Senior Fair Board. Individuals or clubs wishing to use sawdust must provide their own. It is recommended that the hauling of sawdust should take place during the weekend prior to fair week. This will eliminate covering fair decorations with dust after they have been hung. The Fair Board will provide Hay & Straw which is to be shared to help prevent storage and shortage. Please be considerate. Straw will only be provided if requested as your bedding of choice. **Clubs or individuals wishing to use straw as bedding need to contact the Manager of Junior Fair at 547-6633 by August 26.** Hay is provided according to the number of horses exhibited. Arrangements will be made for straw to be delivered to your stalls prior to entry day. Hay will not be provided Tuesday, August 29.

Stall Information

Please do not make any alterations to the stalls without consulting Ward Campbell, Bob Jarvis or Kim Moff.

Decorate your stalls, including tack stalls, the best you are able. We would like our area to have a welcoming appearance. Absolutely no white paint shall be used on the natural wood. White paint may be used to touch up the old Saddle Horse Barns.

No doors or gates are to be added to convert tie stalls.

General Information

Exercise times will be **posted** every day including Sunday. Check the Saddle Horse Office for the Exercise schedule. Please plan to exercise your horse early. During the fair, please remember the importance of safety. Be courteous to those sharing your exhibition area, as well as to the general public. Read through the safety reminders in your Saddle Horse Packet, which will be available at Check-In.

Please note you may check in on **Monday from 5:00 p.m. - 8:00 p.m. or Tuesday from 8:00 am - 6:00 pm.** **All projects must be in place by 6:00 pm, Tuesday, August 29.** Traffic should be one way -- enter gate #3 and exit gate #5. All exhibitors must participate in grading to receive a premium. Exhibits must remain on the fairgrounds until 9:00 p.m. Monday, September 7, unless excused for emergency reasons.

- Clean stalls by 8:30 am or earlier each morning. Please keep your area clean throughout the day.
- Safety is important. The Fair Board does not have insurance to cover you and/or your animal.
- **The Fair Board provides only one gate pass per family.**
- Horses and ponies may not be exhibited if known to be affected with or exposed to any dangerously contagious or infectious disease.

JUNIOR FAIR HORSE RACES:

Bringing back a blast from the past by adding special race days on the track for Junior Fair participants.

- **Friday @ 12:00 noon: 13 and Under**
- **Saturday @ 12:00 noon: Walk Trot**
- **Monday @ 1:00 p.m.: 14 – 18**

Horse exhibitors wishing to race may sign up at the Saddle Horse Office. Monies earned from these races will be donated to the New Junior Fair Campaign. Advisors, Parents, and youth members wishing to help with the race, please contact Jane Malmsberry at the Saddle Horse Booth, or Kim Moff at the Junior Fair Office. We will need spotters for the track, and help in the grandstand collecting donations.

Sponsor Information

Check the Mahoning County Saddle Horse website to find a sponsor sheet for Saddle Horse Awards. **We are still seeking sponsors for the awards provided to our Saddle Horse youth.** Please make copies, and forward information on those wishing to sponsor to the address listed. Without support of our volunteers and sponsors, we could not provide such beautiful awards for our youth.

We are all hoping for a successful and enjoyable Canfield Fair! Best of luck to all exhibitors in the Junior Fair Saddle Horse competitions, and grading! Please remind your members to send personal thank-you cards to our sponsors. Junior Fair Thank You Notes will be available at the Junior Fair Office & the Saddle Horse Office.

Sincerely,

Kimberly A. Moff

Manager of Mahoning County Junior Fair

Ward Campbell

Junior Fair Board Director, Senior Fair Board

Bob Jarvis

Junior Fair Board Director, Senior Fair Board

Mahoning County Saddle Horse Committee

SADDLE HORSE SAFETY & GENERAL JUNIOR FAIR GUIDELINES

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DECORATION & STALL SAFETY

- Use common sense. We are very proud of the beautiful decorations the clubs use in the saddle horse area, but use common sense in what you decorate with & how you place the decorations.
- **NO PERMANENT FENCING** (Pounded into the ground - must be able to be moved in case of emergency.)
- No **free standing mirrors, or glass** of any kind in decorations or photographs in displays. Use plastic.
- No **crocks or glass pottery** of any kind may be used in decorations.
- Be considerate in using chairs, benches, ETC. in the space available. Be willing to share extra space.
- Tack boxes should be kept flush with the stall wall. You will need to be careful when you open and close your stall door. In fact please try to keep stall doors closed. **Oversized boxes, if they block the aisles or are considered a hazard, will have to be moved to the tack stall area.** Refer to the stall assignments for tack stall assignments.
- Please check the stalls for safety...nails, sharp objects, etc...The sharp edges on the screws may be rasped down carefully.
- Please **do not attempt to cover the upper section of the stalls.** This will cut off air circulation throughout the barn.
- Safely secured hay bags may be used in the box stalls. Feed tubs and buckets should be secured safely.
- **IMPORTANT:** While choosing decorations, keep in mind that we are representing the Junior Fair. Decorations should help to make the Junior Fair Area look presentable to the public & visitors. If curtains are used, then try and coordinate colors to make a nice display. As we enjoy personal expression, decorations not fitting to the area will be removed or moved to another area as instructed. This will be at the discretion of the Junior Fair Management & Watchman in the area.

SADDLE HORSE GENERAL AREA SAFETY

- Horses must be led to the make - up area, and at all times outside of the riding ring.
- Please stay off black top areas as much as possible. Please lead your horses through Saddle Horse Ring area. Horses are not to be walked on midway.
- Horses may not walk between the Pop Shop and the Saddle Horse Office/Announcer Stand.
- If a member needs the blacksmith for their horse, please use the fire lane or follow the road behind Pop Shop and the tile barn.
- Horses in the tile barn must exit at the rear of the building.
- If your horse drops manure in a public area, **please be considerate and clean up.**
- **Halters must be kept on horses in stalls for safety reasons.**

EXERCISE GUIDELINES

- There will be no lunging in the ring while riders are present. Make sure to check the posted exercise schedule.
- Riders should use a controlled canter or lope during open riding time.
- **No double riding** at anytime during working times.
- Horses must be **ridden with a bridle** at all times....**NO HALTERS!** This rule will be strictly enforced.
- There **shall be a RED RIBBON** at least 3/4" wide placed in the tail of an unruly horse. This should be kept in at all times.
- **YOUTH MUST WEAR PROPER ATTIRE WHEN RIDING, EVEN DURING EXERCISE TIMES. THIS INCLUDES PROPER RIDING BOOTS.**
- Exhibitors taking mares & foals: Foals must have a halter on in case of emergency. Foals should be led to & from the exercise area. If not a Production project, mares should be able to perform safely. Foals should be kept in the stalls, if possible, during the show for safety reasons.
- Mini Horse & Pony exhibitors housing at Open Class: Please remember equine are not to be moved through the midway. Equine should be moved to exhibit in the early morning hours, or later in the evening.
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EMERGENCY SITUATIONS

Please try to be calm in emergency situations. Please do not be tempted to use your cell phone. Please report emergency situations to the Junior Fair Office, or contact the Saddle Horse Office immediately. Ambulances are located on the fairgrounds, and the veterinarian is on call at all times. We have direct phone lines to contact both. This will alleviate cross communications, and confusion in providing emergency assistance.